

## Virtual Healthwatch Northamptonshire Board Meeting Minutes Thursday 6 August 2020

**Present:** Dr David Jones, Sheila White, Roger Knight, Sandra Bell, Rashmi Shah, John Rawlings, Susan Hills, Simon Barter, Dora Shergold, Helen Statham Morcea Walker, Ric Barnard, Jill Spiby, Judith Glashen

**In attendance:** Stephen Graves, Project Director, Kettering General Hospital.  
Graham Lawman, Northamptonshire County Council Overview and Scrutiny Committee.  
Martin Claydon, EMAS.  
Claire Campbell, Director of Corporate Development, Governance and Assurance, Northampton General Hospital.  
Debra Shannahan, Deputy Director of Nursing, Northampton General Hospital.  
Russell Rolph, Voluntary Impact Northamptonshire.

**Staff Present:** Kate Holt, Jo Spenceley, Esther Stimpson, Katie Bayliss, Julie Curtis

**Apologies Received:** Vikki Lynes. Rachel Lovesey, NGH

Item No.	Item	Action
1.	<p><b>Welcome and introductions:</b> The Chair, Dr David Jones, welcomed the Board and external guests to this virtual meeting. He apologised for the change in date of this meeting from the 30 July 2020. He mentioned that this meeting would be recorded and asked if anyone had objections to this. None were recorded.</p> <p>Declarations of interest - none recorded.</p>	
2.	<p><b>Minutes of last meeting 08.07.2020</b> The minutes of this meeting were approved and unanimously agreed by all Board Members to be accurate.</p>	

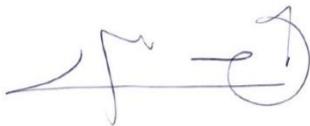
3.	<p><b>Matters Arising:</b></p> <p>David asked whether there had been any follow up with Ian Curryer, Chair of the Children’s Trust following the Board meeting. Kate reported that he will be invited to the next Planning Group meeting along with Cathy Hadley and Clive Heaphy on the 17 September 2020. If they were not available on this date, they will be invited to a future Board Meeting.</p>	
4.	<p><b>Volunteer Expenses:</b></p> <p>David asked if this matter could be moved to a private session later in the meeting. No objections were made.</p>	
5.	<p><b>General Updates:</b></p> <p><b>i) Chair Updates:</b></p> <p>David reported that he had attended the COVID-19 Oversight and Engagement Board Meeting that morning which reported that the situation is stabilising despite the high numbers in Northampton and parts of Kettering, Corby and Northampton which were currently being reviewed.</p> <p>He mentioned that a local advertising bus campaign was due to be launched on the 10 August 2020.</p> <p>David said that he had raised two issues:</p> <p>Engagement with Black and Minority Ethnic communities, since the evidence showed that COVID-19 is impacting these communities significantly, including membership of the Oversight Board. This was acknowledged by the Chair and Director of Public Health and is being addressed in the communications strategy.</p> <p>Test and Trace - He was assured that the personal information people are giving is used solely for the purposes of COVID-19.</p> <p>The HWN Board discussed engagement with BAME communities in general. There was concern about the limited availability of publicity in languages other than English. The Northampton Adult Safeguarding Board is limited to publicity in the three most common languages.</p> <p>Dora commented on hospital leaflets which says on the back of the leaflet that you can have a translator. It was thought that the translation information on leaflets and online documents would be much better at the front of these documents.</p>	

<p>David’s reported referred to the transition to the new unitary authorities. Simon asked whether there would two Health and Wellbeing Boards, one for each unitary authority. Councillor Lawman replied that there will be two Boards, but not immediately due to delays by COVID and it could be the same people running the two Boards.</p> <p>David also noted the need for a decision about whether there would be one or two local Healthwatches which needs a decision before next April.</p> <p>David reported that the CCG Board and Health and Wellbeing Board had both discussed and importance of involving the public and the need for decisions about the new architecture for involvement.</p> <p><b>5ii) KGH Notes on Urgent Care Hub and New Hospital:</b></p> <p><b>5iii) KGH Governors Virtual Meeting re: HIP2:</b></p> <p>Kate reported that Sheila had made notes of the meetings she attended. Some of this information is confidential. Sheila said that the engagement with the public and the site of the build at KGH were the most relevant points of the Urgent Care Hub and the new Hospital. Her report is confidential to Healthwatch Board members but that public consultation should happen soon.</p> <p>Stephen Graves informed the Board that KGH are at the beginning of the strategic outline business case and that this is a 2 - 3 year process. An experienced external team have been appointed and were working on assuring a viable plan and process.</p> <p>John asked for an update of how closely the two hospitals are now working together?</p> <p>Stephen replied that the group partnership model is being developed and matured. There is one Chair and one CEO. It is anticipated that there will be consistent clinical pathways and strategies at both KGH and NGH in due course.</p> <p>Claire Campbell offered a future detailed briefing on the hospital relationships. The Board members agreed that this would be helpful. Jill noted that at least 8 or 9 languages are used in the county and asked whether there is a central point to where she can arrange for the guidance about social distancing to be translated into the most common languages. Morcea replied that she will put Jill in touch with the right people.</p> <p>Councillor Lawman also reported that NCC have a contract with translators regarding COVID 19.</p> <p><b>5 iv) NHWB Social Prescribing Update:</b></p>	<p>CC/NGH.</p> <p>MW</p>
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	<p>Sandra reported that she had contacted Stuart Mallett on the 12 July 2020 who confirmed that partners were waiting for the Commissioners to sign off the contract.</p> <p>Sandra had raised two questions with Stuart:</p> <ol style="list-style-type: none"> <li>1. Were there any funding opportunities? She was informed that there was no pot available and no scope for funding applications. A social enterprise company called Spring holds the money.</li> <li>2. There are also issues with the VIN MiDos Directory which is currently only available to GP staff.</li> </ol> <p>Caroline from AGE UK said that there was no funding because the project had not begun yet and until September the NCCG are not allowed to sign anything off. She reported that 5 social prescribers are in post in the north of the county and they are currently involved with 4 link workers.</p> <p>Roger mentioned that local facilities were looking to set up two Health and Wellbeing cafes in Burton Latimer, but no funding is available. He would like to hear from the NCCG where they can get a grant.</p> <p>Kate reiterated that Julie Curtis from NCCG has been invited to a future meeting but is currently on sick leave. It is planned that Social Prescribing will be discussed at a future meeting.</p> <p>Russell Rolph reported that he had spoken to NCCG and Kate Brown, who had said that they would like the local infrastructure to populate MiDos and he had been approached to create a proposal for this. He said that not all community organisations were on the directory.</p> <p>Simon informed all that the directory can be downloaded by My Health and Social Care Directory App.</p> <p><b>5 v) EMAS update</b></p> <p>Martin Claydon, Service Delivery Officer from EMAS reported that there had been a drop in calls lately due to Covid, which means they can respond more quickly to patients. EMAS has met the national standards during April - July in all areas and handover delays have also been reduced.</p> <p><b>5 vi) HWN Updated Annual Plan 2020:</b></p> <p>Kate reported that the Plan had been discussed at the last meeting and has been updated and circulated to the Commissioners.</p> <p><b>5 vii) Project Updates:</b></p>	<p style="text-align: center;">KH/JC</p>
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	<p>Jo reported that the HWN COVID-19 survey had now closed and she has been circulating the COVID-19 reports to the Commissioners.</p> <p>The report for the virtual 15 steps visits to the maternity wards at KGH and NGH is in the process of being completed.</p> <p>The survey of views of carers during COVID is in the planning stages and is being undertaken with Northamptonshire Carers. Dora said that her GP surgery has been contacting carers and expressed her personal experience as a carer. Katie reported that Sandra, Dora and herself would be working on this.</p>	
6.	<p><b>Quality Accounts:</b></p> <p>Kate reported that Sheila had completed the KGH Quality Account response on behalf of HWN and she had completed the EMAS response.</p>	
7.	<p><b>Any Other Business:</b></p> <p>Helen raised the subject of the Kettering Urgent Care Hub and asked whether this would have any implications for the Corby Hub, which is already established? It was agreed that HWN should keep an eye on this.</p> <p>Councillor Lawson said that he had heard nothing about this so assumed that it wouldn't have any implications on Corby.</p> <p>David then asked the external attendees if they wished to raise anything else and it was confirmed they did not.</p> <p>David thanked all for their attendance and the meeting then closed.</p>	All
	<p><b>Date of Next Virtual HWN Board Meeting:</b></p> <p>29<sup>th</sup> October 2020 - 10.00 a.m. - 12.00 p.m.</p> <p><b>This will then be followed by Healthwatch Northamptonshire Annual Meeting - time to be confirmed.</b></p>	

Signed as being a true record of the meeting:



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**Dr David N Jones**  
**(Healthwatch Northamptonshire Chair)**

Dated:  
29 October 2020

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