

**Healthwatch North and West Northamptonshire
 Virtual Advisory Board Meeting in Public
 Minutes**

24 February 2022 - 4.00 - 5.30 p.m.

Members present: Will Pope (WP), Dora Shergold (DSh), Deborah Smith (DSm), Sheila White (SW)

In attendance (Internal): Kate Holt (KH), Katie Bayliss (KB), Rebecca Hay (RH)

In attendance (External): James Gillespie-Allan (JG-A) KGH, Dr Joanne Watts (JW) NCCG, Martin Claydon (MC) EMAS

Apologies: Julie Curtis (JC), Marcella Daye (MD), Morcea Walker (MW)

Abbreviations: Healthwatch North and West Northamptonshire (HWNW), Young Healthwatch Northamptonshire (YHWN), Connected Together Community Interest Company (CTCIC), East Midlands Ambulance Service (EMAS), East Northants (EN), Investing in Volunteers (IiV), Mental Health, Learning Disabilities, and Autism (MHLA), Northamptonshire Health and Care Partnership (NHCP), Northamptonshire Clinical Commissioning Group (NCCG), Integrated Care Board (ICB), Integrated Care System (ICS), General Practitioner (GP), Children and Young People (CYP), Kettering General Hospital (KGH) Northamptonshire Healthcare NHS Foundation Trust (NHFT)

No	Item	Action
1	WP welcomed and introduced those in attendance and noted the apologies (listed above).	
2	No declarations of interest were expressed.	
3	Minutes of HWNW Board Meeting 28.10.2021 were reviewed and agreed as a true and accurate record.	
4	Matters Arising: The board agreed for paid advertising for the Advisory Board Chair role.	KB

5	<p>The North and West Northamptonshire Health and Wellbeing Board minutes were noted as not being for the most recent meeting; KB highlighted that these were the most up to date minutes we had received and that a direct link to both authorities' public information websites containing dates, agendas, and minutes were shared with all volunteers via email. WP to contact Cheryl Bird to obtain the most recent minutes in future.</p> <p>KGH update: WP updated that Fiona Barnes is the new Interim Director at KGH. KH and KB are to meet with Fiona about this new role on 25.03.22.</p> <p>SW updated that the HIP2 development at KGH is progressing slowly. It was recommended that a speaker is invited to the next meeting to update on the building work.</p> <p>SW added that there are still issues with discharge at KGH and that this may need to be included in HWNW next 15 steps visits. JG-A will send KB the best appropriate contact.</p> <p>JW noted that NHFT was not listed on the agenda for an update. KB expressed that this was purely operational as HWNW had not had an update. KB will add NHFT to the next meeting's agenda.</p> <p>JW updated that the ICS was due to launch on 01.04.2022 but has been delayed to 01.07.2022, depending on parliamentary process and confirmation. Until the ICS is authorised the NCCG has authority and statutory powers.</p> <p>WP added that Naomi Eisenstadt is the Designate Independent Chair for the Northamptonshire ICB, there have been three executive and non-executive roles appointed. A fourth Non-Executive Director role at Northamptonshire ICB, for the Chair of Primary Care and Joint Commissioning Committees, has not been appointed and is going out to recruitment.</p> <p>Executive:</p> <ol style="list-style-type: none"> 1. Naomi Eisenstadt, Designate Independent Chair of Northamptonshire ICB, 2. Toby sanders, Designate Chief Executive of Northamptonshire ICB 3. Sarah Stansfield, Designate ICB Chief Finance Officer. <p>Non-Executive:</p> <ol style="list-style-type: none"> 1. Afzal Ismail, Chair of ICB Audit Committee. 	<p>WP- Actioned</p> <p>KB/KH- Actioned</p> <p>KB- Actioned</p> <p>JG-A- Actioned</p> <p>KB- Actioned</p>
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	<p>2. Andrew Hammond, Chair of Integrated Planning and Resources Committee.</p> <p>3. Janet Gray, Chair of Delivery and Performance and Quality Committees.</p> <p>Three further ICB Executive Director posts - Chief Nursing Officer, Chief Medical Officer and Chief Operating Officer, have not been appointed through the internal processes and are therefore going out to national recruitment.</p> <p>JW added that as the GP Chair of NCCG she is working closely with Naomi until the transfer and that all employees will TUPE over to the ICS. The four work programmes for the ICS are:</p> <ol style="list-style-type: none"> 1. CYP 2. iCAN (Frailty) 3. Elective care 4. Mental Health, Autism, and Learning Disabilities <p>The Board raised a question around how young people can also be “frail”. JW stated that the programme does consider people under 65, however she will feed this back into the CYP workstream.</p> <p>Other updates: KB updated that Oundle Medical Practice, which is located within North Northamptonshire, is currently part of Cambridgeshire and Peterborough CCG and serves many North Northamptonshire residents. Under the new ICS arrangements the practice and all its registered patients will transfer to Northamptonshire ICS/ICB when it is established.</p> <p>MHLDA: KH updated that she is attending the MHCN meetings, they are working well and that a budget has been allocated.</p> <p>EMAS: MC expressed how the region is currently not meeting national performance standards due to increased pressures and management restructures. KB to raise at the next regional managers meeting with HWE.</p>	<p>JW</p> <p>KB</p>
6	<p>Volunteer Meetings/Updates:</p> <p>QAF: The draft document is not yet in completed form. KB is working with DS m to complete by December 2022. KB is to arrange a meeting with HWE to discuss the framework further.</p>	<p>KB/DSm</p>

	<p>liV: The accreditation renewal is in its final stages and the interviewing process with staff and volunteers will take place 17.03.2022. KB will update on any progress.</p>	KB
7	<p>HWNW staff updates:</p> <p>KB gave the following updates:</p> <p>RH has joined us as the new HWNW Officer and will lead on CYP, Maternity, and YHWN.</p> <p>EN Project: The EN survey is live and has been circulated with youth groups across the County. SW attends the EN HWB Forum where updates about this project are shared with the group. RH has attended youth group meetings in person (in Rushden) to share the survey further.</p> <p>GP Access Project: The GP Access Task and Finish Group met on 15.02.2022. RH is to produce draft survey questions and a project plan as a result of this meeting. Hannah Cruickshank from NCCG was present and will support HWNW throughout the project. SW is the new Chair for this group.</p> <p>Mental Health Transitions Project: The report and films are still with NCCG for their review and response. KB last contacted Marie Teale (Children & Young People's Transformation Lead, NCCG) on 22.03.2022. KB will chase further and update on any progress.</p> <p>YAB Project: This project is continuing and will progress into the 2022-2023 working year. YHWN are meeting as and when required by NHCP. The next meeting is 25.03.22.</p> <p>Planning Group: The HWNW 2022-2023 draft workplan will reviewed by the group at the next meeting, 24.03.22, and the working document will be brought to the Board at the next meeting for their review.</p> <p>Meeting Closed: 5.30 p.m. Date of next meeting: 25.04.2022, 10.00 a.m.-12.00 a.m.</p>	<p>KB- Actioned</p> <p>KB- Actioned</p>

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Signed: Professor W Pope
Healthwatch North and West Northamptonshire Interim-Chair
Dated: 25.04.2022